A woman with glasses and a purple cardigan is sitting at a desk in a classroom, raising her right hand. She is smiling and looking towards the camera. In front of her is a desk with several papers and a binder. The background shows classroom desks, a globe, and a world map on the wall.

SEIU UHW-WEST &
JOINT EMPLOYER
EDUCATION FUND

SUMMER 2017 - FALL 2018





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While every effort has been made to ensure the accuracy of the information provided herein, it should be understood that all courses, course descriptions, designated locations, dates and times are subject to change or elimination at any time without notice or published amendment to this catalog.

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ABOUT THE EDUCATION FUND

The SEIU UHW-West and Joint Employer Education Fund's mission is to provide education and training that maximizes healthcare workers' talents, proactively meets current and future workforce needs, and assures quality patient care.

We offer a range of education and training benefits to eligible employees represented by SEIU throughout California and parts of Colorado, Nevada, Oregon and Washington.



Employees at participating hospitals who are represented by **SEIU** can access **career counseling** and career workshops **during and after probationary periods**. **After probation, benefited employees** are eligible for all Education Fund programs and services included in this publication. Non-benefited employees are eligible for continuing education classes (CEUs), Skill Builders classes and programs that, in sum, total less than 40 hours.

- 📶 Visit us online at seiu-uhweduc.org
- 📘 Find us on Facebook at facebook.com/EducationFund
- ☎️ Call toll free **1.888.872.4606**

CELEBRATING 10 YEARS OF CHANGING LIVES



Dear Colleague,

The Education Fund is celebrating a decade of providing critical training and education programs to address the current and future needs of the healthcare workforce. The Education Fund currently has 90,000 eligible members across 6 local SEIU unions, 18 employers, and 5 states.

As an Education Fund union trustee since 2010, I have come to appreciate the magnitude of this benefit. The Education Fund is a partnership between Labor and Management, driven by the belief that access to education is not only critical to career advancement, it is life changing. I fondly recall a strategic planning session attended by both Labor and Employers. Everyone put aside their allegiances to focus on the future needs of healthcare workers and how to meet employers' needs while simultaneously giving employees the opportunity to advance.

As I look toward the future, I am excited by our potential to train the next generation of diverse healthcare workers. Together, we will play a pivotal role in developing new career pathways, job training, and innovative care—from mobile nursing to learning new life-saving skills.

In solidarity,

Donna Norton
Trustee, UHW Member, LVN at Kaiser





CAREER COUNSELING

Go to seiu-uhweduc.org/cc

Career counseling is the first step to assess your interests and skills, and to develop a career and training plan. Call **1.888.872.4606** to get connected to a career counselor. As you pursue your long-term career goals, you can participate in different Education Fund programs to receive support every step of the way.

Let us help you make a plan for the future!

Career Exploration

Not sure what you want to do? Start here:

- Identify ways to learn new skills with the help of the Education Fund
- Career interests & skills assessments
- Labor market information

Education & Academic Resources

Choose the right school!

- College exploration
- Local career training programs

Job Search

Put your best foot forward!

- Job search strategies
- Resume and cover letter editing
- Interview preparation

Visit us on the web: seiu-uhweduc.org/cc

Questions? Call: **1.888.872.4606**





CAREER WORKSHOP DESCRIPTIONS

Go to seiu-uhweduc.org/cc

Each workshop is led by a career counselor. Following each workshop, you can arrange to meet individually with a career counselor to develop a career and education plan.

Know your Education Fund benefits

Would you like to know more about your no-cost education benefits? Join this online webinar led by career counselors from the Education Fund. A brief overview of benefits will be given followed by a question and answer session.

Exploring your career path

Are you thinking about making a career change? Do you want to know what jobs are in demand in healthcare? Come find out how the Education Fund can help you explore your career path and find a job that matches your skills, interests, values and lifestyle.

How to pay for school: financial aid, employer resources, and money management

Do you know about the financial resources available from your employer? The Education Fund? Your union? Federal and state aid? Scholarships? Learn what's available and how to apply for these resources. We will also review money management tips that will help you plan for school and make ends meet as a student.

Job search strategies

Do you want to change jobs but don't know how to start? Attend this workshop to get information on where to find job opportunities, how to apply to jobs with your employer, prepare a resume, and ace a job interview.

Nursing school: what everyone should know

Interested in going to school for RN, LVN-RN, or BSN? Learn what you need to do to increase your chances of being accepted into an accredited nursing school and how to navigate the nursing school application process.

Moving up in allied health

Thinking about moving up the allied health career ladder? Come find out general information about popular allied health career opportunities including MA, rad tech, respiratory therapist, and pharmacy. Learn what it takes to advance your career today.

Workshop topics are subject to change. Check seiu-uhweduc.org/cc for an updated schedule of counseling workshops. If you don't see a workshop you want scheduled in your area, call **1.888.872.4606** and ask to talk to an Education Fund staff person for your facility. We can bring it to you!





DO YOU WANT TO IMPROVE YOUR ENGLISH?

你想学英语吗?

¿QUIERES MEJORAR TU INGLÉS?
GUSTO MO BANG GUMALING SA
PAGSASALITA NG ENGLISH?

LEARN IN THREE WAYS:

1. Complete ESL classes at your local community college through the STEP program.
2. Learn and practice English on your cell phone on your own time with Cell-Ed.
3. Learn and practice English online on your computer on your own time with AM English.

Call [1.888.872.4606](tel:1.888.872.4606) to talk to a career counselor and get more information.





SKILL BUILDERS

Go to seiu-uhweduc.org/skillbuilders

Skill Builders classes are short-term trainings that enhance your effectiveness in your current position or help you develop new skills to move up the career ladder.

SKILL BUILDERS ONLINE

Check out our online library of over 1,000 courses and videos on topics including:

- Microsoft Word, Excel, PowerPoint
- Customer service
- Communication skills
- iPhone and Android
- Business writing
- And hundreds more!

KP Employees: Log in using KP Learn at learn.kp.org. All other employees, sign up through:

seiu-uhweduc.org/skillbuilders

Now you can take free classes to help you prepare for college-level courses—from your own computer! Try our not-for-credit six week courses:

- Intro to medical terminology
- Intro to biology
- Intro to anatomy and physiology

For an updated schedule of in-person and online Skill Builders classes or to apply for online courses, visit our website at seiu-uhweduc.org/skillbuilders.

IN-PERSON CLASS

Basic computers

New to computers? Learn the basics of using computers, Internet, and email.

Basic Word and Excel

An introduction to Microsoft Word and Excel for work, home, and school.



SUCCESS THROUGH EDUCATIONAL PREPARATION (STEP - California)

Go to seiu-uhweduc.org/step

If you're planning to become an RN, tech, or RT, you'll need prerequisite classes. The STEP program pays for tuition, books, and fees for students in prerequisite classes at community colleges. Career counseling and—in many cases—online tutoring are provided to help you succeed. Classes include English, math, sciences, and other prerequisites such as psychology, sociology, speech, and medical terminology.

Visit seiu-uhweduc.org/step for updated information and a list of approved classes or call **1.888.872.4606** to talk to a career counselor about how to get started.

San Francisco

City College of San Francisco

East Bay

Berkeley City College

Chabot College

College of Alameda

Contra Costa College

Diablo Valley College

Laney College

Las Positas College

Los Medanos College

Merritt College

Ohlone College

Peninsula/South Bay

Cañada College

College of San Mateo

De Anza College

Evergreen Valley College

Foothill College

Gavilan College

Mission College

San Jose City College

Skyline College

West Valley College

North Bay

College of Marin

Napa Valley College

Santa Rosa Junior College

Solano Community College

Santa Cruz/Monterey

Cabrillo College

Hartnell College

Monterey Peninsula College

North State

Butte College

College of Siskiyous

Shasta College

Yuba City College

Sacramento Area

American River College

Cosumnes River College

Folsom Lake College

Sacramento City College

Sierra College

Woodland Community College

Central Valley

Bakersfield College

Cerro Coso Community College

Clovis Community College

Columbia College

Fresno City College

Madera Center

Merced College

Modesto Junior College

Oakhurst Center

Reedley College

San Joaquin Delta College

Taft College

West Hills College



Central Coast

Allan Hancock College
Cuesta College
Santa Barbara City College

Los Angeles

Cerritos College
Citrus College
College of the Canyons
El Camino College
East Los Angeles College
Glendale College
Long Beach City College
Los Angeles City College
Los Angeles Harbor College
Los Angeles Southwest College
Los Angeles Trade Technical College
Mt. San Antonio College
Rio Hondo College
Santa Monica College
West Los Angeles College

Inland Empire & Riverside

Barstow College
Chaffey College
Crafton Hills College
Moreno Valley College
Mount San Jacinto College
Norco College
Riverside City College
San Bernardino Valley College
Victor Valley College

Orange County

Coastline Community College
Cypress College
Fullerton College
Golden West College
Irvine Valley College
Orange Coast College
Saddleback College
Santa Ana College
Santiago Canyon College

San Diego County

MiraCosta College
Palomar College

Oxnard, Antelope Valley & Ventura

Antelope Valley College
Moorpark College
Oxnard College
Ventura College

Pasadena

Pasadena City College

San Fernando Valley

Los Angeles Mission College
Los Angeles Pierce College
Los Angeles Valley College



ADVANCE YOUR CAREER (AYC)

Go to seiu-uhweduc.org/ayc

AYC supports you in training programs that lead to a new career or growth in your current position. The program reimburses up to \$5,250 for tuition, mandatory fees, required textbooks, and certification exams. AYC is competitive, and not everyone who applies will be supported. Acceptance is based on training program end dates with priority given to those finishing sooner.

Interested in applying? The first step in the application process is a mandatory counseling session. Visit seiu-uhweduc.org/ayc for details.

Still deciding what career path you'd like to pursue? Contact our career counseling department for help at seiu-uhweduc.org/cc.



PROFESSIONAL DEVELOPMENT

Go to seiu-uhweduc.org/pd

Our professional development program serves employees working in fields which require licensure and/or certification. In addition to providing access to a variety of continuing education (CE) classes, we also provide financial support to help you obtain additional licenses/certifications. To find the most updated schedule and applications, visit seiu-uhweduc.org/pd.

We offer in-person classes in Northern and Southern California for the following classifications:

- Imaging Techs
- Respiratory Therapists
- CNAs
- Medical Assistants
- LVNs
- RNs (Southern California only)
- Social Workers (Northern California only)

LICENSE/CERTIFICATION REIMBURSEMENT

We will reimburse up to \$1,000 for a review class, review materials, and exam fee to obtain either:

1. A basic license or certification in your **current** job area. You must already be working in the field, but not yet licensed or certified. Examples include (but are not limited to) surgical tech, pharmacy tech, and medical coder.

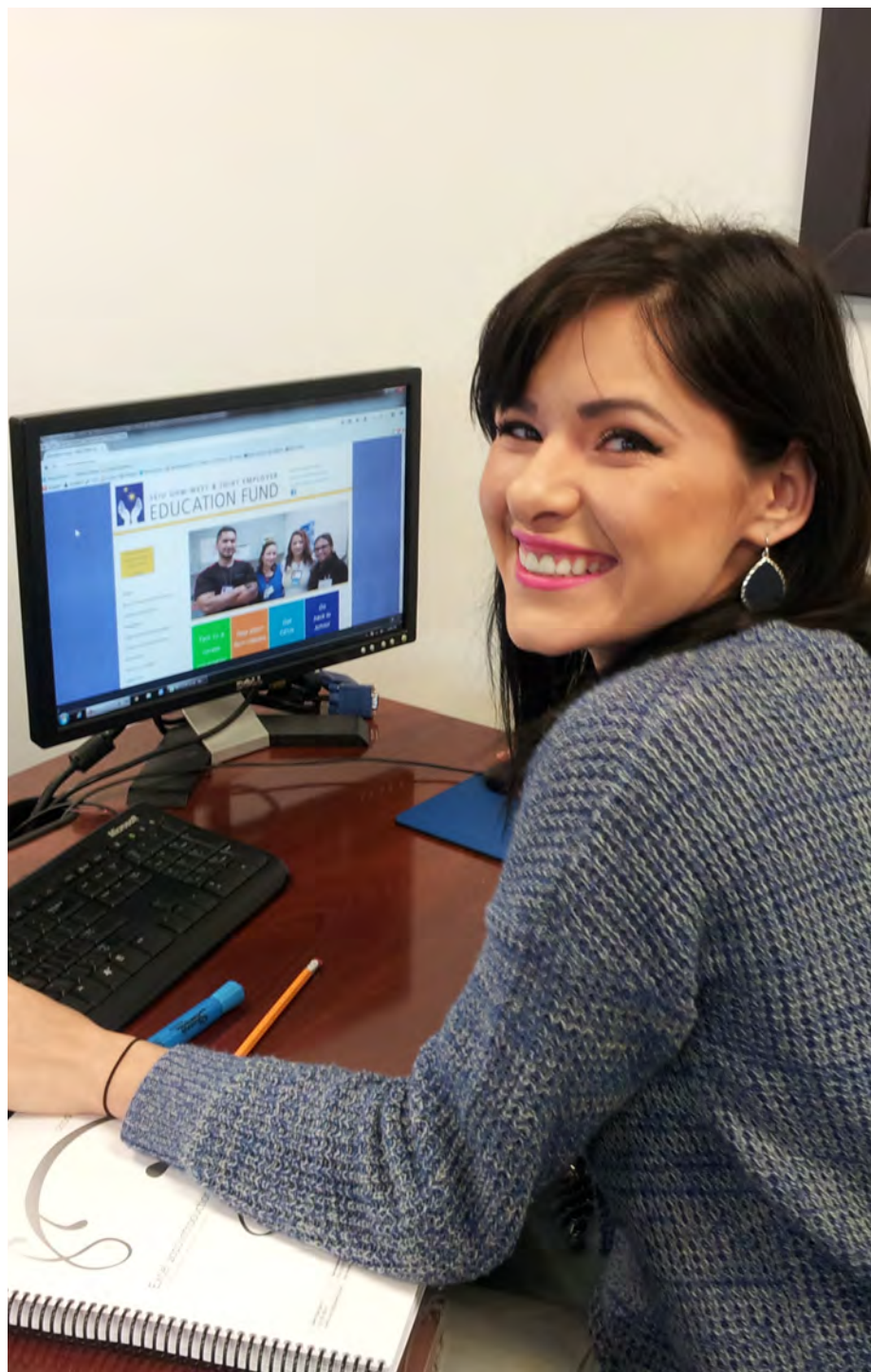
OR

2. A new specialty license or certification in your general job area. This includes any specialty that can be obtained by those working in your field. Examples include (but are not limited to):

1. Registered nursing - Any specialty areas like CCRN, CNOR, CRRN, PRN, etc.
2. Respiratory therapy - RRT, CPFT, etc.
3. LVN - Podiatry certificate, IV certification, etc.
4. Diagnostic imaging - CT, MRI, mammography, etc.
5. Sonography - Abdomen, OB, adult or fetal echocardiography, etc.
6. And many more

Visit seiu-uhweduc.org/license-certification or call **1.888.872.4606** for more information.





18 Apply online: seiu-uhwednet.org
Call 1.888.872.4606 toll free

ONLINE CONTINUING EDUCATION CLASSES

Go to edfundceus.org

Online continuing education unit courses (CEUs) are available 24/7 for you to take at your convenience. You have unlimited access to hundreds of titles through CEU Direct, CNAZone and ASRT.

CE Direct Courses serve the following classifications and more:

- Audiologists
- Dietitians
- EMTs and Paramedics
- Health Educators
- Lab Professionals
- Licensed Vocational/Practical Nurses
- Medical Assistants
- Occupational Therapists/Assistants
- Pharmacists
- Pharmacy Techs
- Physical Therapists/Assistants
- Registered Nurses
- Respiratory Therapists
- Social Workers
- Surgical Technologists

CNAs

We are pleased to offer online CEUs to certified nursing assistants and home health aides through CNAZone.

Imaging Techs

Registration is easy and offers access to ASRT courses. Open to Radiologic Technologists, CT Techs, MRI Techs, Sonographers, Nuclear Medicine Techs, Mammographers, etc.

Visit edfundceus.org for more information and to register for classes.





FREQUENTLY ASKED QUESTIONS

How can I get more information about your programs?

For the most up-to-date information about our programs and services, visit our website at seiu-uhweduc.org or call us at **1.888.872.4606**.

I want to go back to school – how do I get started?

The best way to start is to meet with an Education Fund career counselor and make an education plan. Call **1.888.872.4606** to make an appointment with a counselor.

Why is speaking to a counselor so important?

Education Fund career counselors are experts on the services that the Fund can offer you and the educational and career resources in your area. They can help you figure out where to get started with your journey.

How can I find out about in-demand jobs available with my employer?

For current hiring needs, you can check with your HR department and look at job listings. For longer-term employment trends, call **1.888.872.4606** to make an appointment with an Education Fund career counselor.

I heard that my job is being eliminated, can the Education Fund help?

Yes! If you are at risk of being laid-off or have been redeployed, call **1.888.872.4606** to make an appointment with an Education Fund career counselor.

How can I get the Education Fund to bring courses and training programs to my facility?

Talk to your facility's Education Fund representative. If you don't know who that is, call **1.888.872.4606**.

There is an opportunity for me and some coworkers to move into a new job or get a certification in our field, but we need training. Can the Education Fund help?

Our upgrade program may be able to provide the group training that you need. Call **1.888.872.4606** and ask to be connected with our upgrade program.

Do my union dues pay for the Education Fund, or do I have to pay for this?

No. Funding comes almost entirely from employer contributions, along with some federal, state, and local grants. Employers are required to pay into the Education Fund through their contracts with your union. The Education Fund does not receive union dues money.

Is this the same as tuition reimbursement?

No. Education Fund benefits are in addition to tuition reimbursement benefits that you may be eligible for through your employer.





PARTICIPATING EMPLOYERS

Alameda Health System (AHS)

Highland Hospital • Fairmont Hospital • John George Psychiatric Pavilion • Alameda Hospital

Antelope Valley Hospital

Chinese Hospital

Dignity Health – CA

Dignity Health – NV

St. Rose Dominican Hospitals • Rose de Lima • San Martin • Siena

El Camino Hospital

HCA – CA

Good Samaritan • Regional Medical • Los Robles • Riverside • West Hills

HCA - NV

Sunrise • Mountain View • Southern Hills

Hollywood Presbyterian Medical Center

Kaiser Permanente – Colorado

Kaiser Permanente – Northern CA

Kaiser Permanente – Northwest

Kaiser Permanente – Southern CA

Keck Medicine of USC

Verdugo Hills Hospital

KPC Healthcare, Inc

Anaheim Global Medical Center • South Coast Global Medical Center

Marina del Rey Hospital

Santa Rosa Community Health Centers

Southern California Hospital at Culver City

Tri-City Medical Center

Verity Health System

O'Connor • St. Louise • St. Francis • St. Vincent

Watsonville Community Hospital

Nursing and Caregivers Cooperative, Inc. (NCC)

PARTICIPATING UNIONS

SEIU–United Healthcare Workers West

SEIU Local 49 Oregon/Washington

SEIU Local 105 Colorado

SEIU Local 1021

SEIU Local 121RN Southern California

SEIU Nevada



EDUCATION FUND OFFICES

BAY AREA

360 22nd Street, Suite 200
Oakland, CA 94612
TEL: **1.888.872.4606**

SACRAMENTO

2131 Capitol Ave., Suite 205
Sacramento, CA 95816
TEL: **1.888.872.4606**

SOUTH BAY

2995 Moorpark Ave
San Jose, CA 95128
TEL: **1.408.287.3655**

SOUTHERN CALIFORNIA

3250 Wilshire Boulevard, Suite 1404
Los Angeles, CA 90010
TEL: **1.866.804.2250**

CENTRAL VALLEY

550 East Shaw Ave., Suite 240
Fresno, CA 93710
TEL: **1.866.798.009**

LAS VEGAS, NV

2250 S. Rancho, Suite 165
Las Vegas, NV 89102
TEL: **1.702.547.6400**

NORTHWEST

3536 SE 26th Ave.
Portland, OR 97202
TEL: **1.503.238.5945**

DENVER, CO

2525 West Alameda Ave.
Denver, CO 80219
TEL: **1.303.722.0796**

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