



S E I U U H W - W E S T & J O I N T E M P L O Y E R
E D U C A T I O N F U N D

PRIVACY POLICY

Privacy Policy Table of Contents:

- Our Commitment to Privacy
- The Information we Collect
- How we Use Information
- Email Removals
- How You Can Access or Correct Your Information
- Our Commitment to Data Security
- Protecting Your Privacy
- Use of Cookies
- Links to Other Sites
- How to Contact Us

Our Commitment to Privacy

The SEIU UHW-West & Joint Employer Education Fund is committed to protecting your privacy. We maintain the privacy of your information using security technologies, and we adhere to policies that prevent unauthorized use of your personal information. To better protect your privacy we provide this policy explaining our online information practices and the choices you can make about the way your information is collected and used. To make this policy easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

The Information We Collect

This policy applies to all information collected or submitted on the SEIU UHW-West & Joint Employer Education Fund website.

We collect personal information from visitors when they apply for classes and subscribe to receive our E-newsletter and Program Catalog. The types of personal information collected at these pages are:

Name
Address
Email address (es)
Phone number (s)
Union and employment status and facility

How We Use Information

The personal information we collect is always voluntarily submitted by you. This information is used by the Education Fund to communicate with you in the future.

We use return email addresses of applicants and registrants to our website to answer the email we receive and to inform you of our catalogs and updates on our new services. Such addresses are not shared with outside parties.

At times it is necessary for the Education Fund to share general information with our participating unions and employers to verify employees' employment and benefit status. The Education Fund does not share specific information about individual students' academic performance or personal issues with their employer.

We may also monitor and track information such as visitor usage patterns of our web site. We compile this information into a statistical aggregate which we use for internal purposes including improving our web service, member communications and our client service.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

Email Removals

If, for any reason, you would like to be removed from any or all of our email lists simply state this desire in a reply to any email we send you.

How You Can Access or Correct Your Information

If you have applied online, we maintain a private password-protected member profile page you may visit any time. We use this procedure to better safeguard your information. You can access the personally identifiable information and correct factual errors to the information that you provided by visiting this link and logging in: <http://www.seiu-uhweduc.org/login.aspx>

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access.

Our Commitment to Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Protecting Your Privacy

As part of our commitment to ensuring the privacy of our visitors, we do not sell or exchange names or any other personally identifiable information about our online visitors and members with, for example, mass marketers. We may share aggregate information about web site usage and traffic patterns, stripped of any personally identifiable information, to third parties to comply with various reporting obligations and for business or marketing purposes.

Use of Cookies

A cookie is a small amount of data that is sent to your browser from a Web server and stored on your computer's hard drive. The Education Fund uses non-identifying cookies to provide easier site navigation and access to forms. You can still use the CBBB sites if your browser is set to reject cookies. Our cookies do not generate personal data, do not read personal data from your machine and are never tied to anything that could be used to identify you. We use cookies to make visiting and using our web site easier so you don't have to continually re-enter information.

Links to other sites

This web site provides links to several other third party web sites. While we make efforts to choose our links carefully, we cannot take any responsibility for the content of linked web sites, or for the privacy policies of web sites we link to. Since we do not control these web sites, we encourage you to review the privacy policies posted on these third party web sites prior to any use.

How to Contact Us

Should you have other questions or concerns about these privacy policies, please call us at 888.872.4606 or send us an email at info@seiu-uhweduc.org.